

The Calendar Year for PhD related tasks at BADM:

January: Biannual assessment of progress of the PhD students (Field Chair) - administrative pre-check (Annette)

January (week 3): PhD presentations and evaluations (Field Committee + ad hoc BADM faculty depending on expertise) + final report to the Dean (Field Chair)

February: Start of new PhD students. Intro meeting (Annette + Field Chair).

Ultimo February/primo March: PhD 'sales show' (Field Chair + two Field Committee Members + two PhD students)

Mid-April – mid-May: Assessment of applications

Ultimo May: Meeting in Graduate School (Field Chair)

Ultimo May/early June: Strategy meeting in BADM Field Committee

August: Biannual assessment of progress of the PhD students (Field Chair) - administrative pre-check (Annette)

August (week 3): PhD presentations and evaluations (Field Committee + ad hoc BADM faculty depending on expertise) + final report to the Dean (Field Chair)

Primo September: PhD 'sales show' (Field Chair + two Field Committee Members + two PhD students)

September: Start of new PhD students. Intro meeting.

Mid-October – mid-November: Assessment of applications

Ultimo November: Meeting in Graduate School (Field Chair)

November: PhD Supervisor workshop

Throughout the year:

- Administrative (Annette) and Scientific (Field Chair) assessment of incoming applications for funding for stays abroad
- Setting up assessment committees for PhD dissertations (Field Chair + Annette)
- Assessments and Defences of PhD dissertations (Field Chair + Annette)
- Pre-Assessment of candidates for Industrial PhD before application (comments from BADM Field Committee members and recommendation from Field Chair)
- E-mails from/to interesting applicants throughout the year (Annette, Field Chair)